

 <p>Agricultural Land Commission Act</p>	<p>WAIVING OF APPLICATION FEES</p>	<p>POLICY P-06</p> <p>Amended April 2019 January 2016</p>
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This policy is intended to assist in the interpretation of the [Agricultural Land Commission Act, 2002](#), and [BC Regulation 171/2002 \(Agricultural Land Reserve General Regulation\)](#), (the "General Regulation"). In case of ambiguity or inconsistency, the ALCA and the General Regulation will govern.

INTERPRETATION:

Section 35(4) of the *ALCA* provides for local governments to waive application fees where the Agricultural Land Commission (the "Commission") considers there is a case of hardship. It is the policy of the Commission that the Secretary or Clerk of a local government may waive the collection of application fees on the basis of hardship for the following:

1. Senior citizens (65 years or older) on income assistance and persons with disabilities on income assistance provided that:
 - no ineligible third party has an interest in the property under application, and
 - no ineligible third party will, in the opinion of the Commission, be a beneficiary if the application is allowed.

The documentation required to accompany the application when forwarded to the Commission is as follows:

- proof of income assistance (Government issued documentation)
 - proof of age
 - copy of driver's license, or
 - copy of birth certificate
 - proof of disability
 - HR0095 Form from Ministry of Social Development and Poverty Reduction, or
 - proof of receiving a Home Owner Grant for People with Disabilities
2. Application by a local government involving a community need for a school, hospital or other publicly funded institution.

FEE WAIVER REQUEST NOT MEETING THE ABOVE CRITERIA:

Local governments may refer to the Commission a request for a waiver of fees not meeting the above criteria. The Commission may, at its discretion, allow a request if exceptional or unforeseen circumstances apply.

Unless defined in this policy, terms used herein will have the meanings given to them in the *ALCA* or the General Regulation.

REFERENCE:

Agricultural Land Commission Act, S.B.C. 2002, c. 36, Section 35

35 (4) If the commission considers that a case of hardship exists, it may waive the application fee payable under section 34(3).