



## Business BCeID Account Preferences

Within your Business BCeID account, there are preferences that the Profile Manager can set up regarding other Online Services and how they can interact/find your account.

If your BCeID is a user account (a child account within the 'parent' Business account), please forward these instructions to your Profile Manager to confirm/edit the Business Preferences. To find out who the Profile Manager for your Business BCeID account is, use the [BCeID Online Business Directory](#).

### INSTRUCTIONS:

Step 1) Log into [BCeID](#) (Profile Manager only).

Step 2) Click on 'Manage Account'.

The screenshot shows the BCeID website interface. At the top, there is a navigation bar with the British Columbia logo and 'BCeID' text. On the right of the navigation bar, it says 'McCoubrey, Lindsay' with a dropdown arrow, and links for 'Manage Account' and 'Logout'. Below the navigation bar is a secondary menu with links for 'Types of BCeID', 'Service Directory', 'Locations', 'Agreements', 'FAQs', and 'Contact Us'. The main content area features a heading: 'A BCeID account provides secure access to online government services.' Below this are three icons with text: 'It's Convenient' (star icon), 'It's Secure' (lock icon), and 'It Respects Your Privacy' (eye icon). Further down, there are two columns of text. The left column is titled 'Register for a BCeID' and provides information on how to register, including links for Business, Personal, and Basic BCeID. The right column is titled 'Already Have a BCeID?' and lists actions to manage the account, such as updating contact information and preferences. A red box highlights the 'Manage Account' link in the right column.

BRITISH COLUMBIA | BCeID | McCoubrey, Lindsay | Manage Account | Logout

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A BCeID account provides secure access to online government services.

**It's Convenient**  
Many government services are available online. You can use your BCeID account to log in to [participating services](#).

**It's Secure**  
BCeID uses secure technology and policies to enable authorized access to information.

**It Respects Your Privacy**  
Learn more about the [B.C. government's privacy policies](#) and the [BCeID privacy policy](#).

**Register for a BCeID**  
There are three [types of BCeID](#) accounts.

**Already know what type you want to register for?**

- [Register for a Business BCeID](#)
- [Register for a Personal BCeID](#)
- [Register for a Basic BCeID](#)

**Not sure which one to register for?**  
The type of BCeID you need depends on the service you want to use. To find out what type you need:

- [Find the service in the service directory](#). Many of the services that use BCeID are listed in the directory.
- If you can't find the service in the directory, check with the service provider and they'll be able to tell you the type you need.

**Already Have a BCeID?**  
Manage your BCeID account, such as:

- Update your contact information, user ID, password, login preferences
- Update your businesses preferences and manage business BCeID accounts
- Use the activation code you received in the mail to complete your Business BCeID registration process
- Continue an existing Business BCeID registration at the step you left off
- Check the registration status of your Personal or Business BCeID registration

[Manage Account](#)



# Business BCeID Account Preferences

Step 3) Click on 'Business Preferences'.

BRITISH COLUMBIA BCeID

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## Manage Account

McCoubrey, Lindsay  
User ID: LMcCoubrey1  
Type: Business BCeID  
Business: Production Support Test Business for Ministry of Agriculture OATS1

This set of tools allows you, the Business Profile Manager, to manage information about your business, control who can act as an authority for your business and move accounts between businesses if you have restructured your business. [Access the Business BCeID Account and Profile Management Guide](#) for more information about your Business Profile Manager role and tasks.

<b>Manage Business</b> <a href="#">Business Identification</a> Allows you to manage your business's identification information. <b><a href="#">Business Preferences</a></b> Allows you to manage your preferences for sharing your business's contact information with government and other businesses. <a href="#">Business BCeID Accounts</a> Allows you to view, create, change, disable/enable and delete accounts within your business. <a href="#">Restructure Business</a> Allows you to transfer some or all of your business's accounts to or from another business that is registered with BCeID. <a href="#">Terminate Business</a> Allows you to terminate your Business BCeID and all of the accounts associated with the business.	<b>Manage Account</b> <a href="#">Contact Information</a> Allows you to change your email address, phone number or name. <a href="#">User ID</a> Allows you to change your user ID. You are advised to check with any online services you currently use before changing your user ID. <a href="#">Password</a> Allows you to change your password. We recommend you change your password on a regular basis. <a href="#">Password Reset Questions</a> Allows you to change your password reset questions. You must correctly answer all three hints to reset your forgotten password. <a href="#">Login Security Settings</a> Allows you to change your login security settings to show or hide account activity when you log in.	<b>Subscription Code Management</b> <a href="#">Activate a Subscription Code</a> <a href="#">View Active Subscriptions</a>
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Step 4) Confirm/Edit the Information Sharing Options to allow your business contact information to be shared with Online Services registered with BCeID. The ALC Application Portal is an online service that is registered with BCeID.

Types of BCeID | Service Directory | Locations | Agreements | FAQs | Contact Us

## Manage Business Preferences

This tool allows you to control information sharing with government and other businesses.

### Information Sharing Options

I consent to BCeID sharing my business contact information with Online Services registered with BCeID.

I consent to BCeID sharing my business contact information with other BCeID account holders.  
*This is required to allow me to act on behalf of other BCeID account holders.*

[← Back](#) [Save](#)



## Business BCeID Account Preferences

Step 5) Save your edits and log out of BCeID. You should now be able to log into the ALC Application Portal. If you are still encountering an error, complete Steps 6 and 7 below.

Step 6) Clear your internet browsing history before trying to log into the ALC Application Portal.

Step 7) Navigate to the ALC website ([www.alc.gov.bc.ca](http://www.alc.gov.bc.ca)) to access the ALC Application Portal. Using a previously saved link, may cause an error.

### **For questions about accessing the ALC Application Portal, please contact:**

Email: [ALC.Portal@gov.bc.ca](mailto:ALC.Portal@gov.bc.ca) Tel. 236-468-3342

Provincial Agricultural Land Commission  
201 - 4940 Canada Way  
Burnaby, BC V5G 4K6  
Telephone: (604) 660-7000 Fax: (604) 660-7033  
[www.alc.gov.bc.ca](http://www.alc.gov.bc.ca)